

## **FUND ACCOUNTANT**

### **Nicosia, Cyprus**

MFO Asset Management Ltd operating in Nicosia, Cyprus is seeking to recruit a Fund Accountant.

#### **The Company:**

The company is a licensed AIF and UCITS Management Company, whose authorization is extended to cover the investment services of Portfolio Management and Investment Advice to individual clients.

#### **Responsibilities:**

Reporting to the Fund Administration Manager, the successful candidate will be a member of the Fund Administration team and will be responsible for the following:

- Provide a full range of fund accounting services, including the preparation of Accounting Reports, Management Accounts, and Financial Statements
- Assist in the preparation of payroll, including the calculation of employee salaries, statutory deductions, and employer contributions
- Liaise with clients, banks, and investment managers for the gathering of accounting related information
- Coordinate with external auditors during the Annual Statutory Audit process
- Perform other relevant or internal fund administration duties depending on the needs of the Company

#### **Requirements:**

Successful candidates must fulfill the below requirements:

- A University Degree in Accounting, Finance, or a related field
- Fully qualified or working towards completion of ACA or ACCA, is considered an advantage
- Holder of CySEC Advanced Certification, is considered an advantage
- At least 3-5 years of working experience as an Accountant/Auditor within a professional services organisation or similar
- Previous experience in the fund industry is considered an advantage
- Understanding of financial instruments such as equities, bonds, and options
- Good level of proficiency with MS Office applications, particularly in Microsoft Excel
- Excellent knowledge of the Greek and English languages, both oral and written
- Excellent communication, interpersonal skills, and teamwork attitude
- Highest ethical standards, integrity, and discipline

#### **Remuneration:**

A competitive remuneration package will be offered to the successful candidate, according to qualifications and experience.

All applications are considered strictly confidential. In case you are interested to join in our dynamic team, please send your CV to [careers@mfoasset.com](mailto:careers@mfoasset.com)